



CCSBT-EC/0910/05

## REVISED 2009 BUDGET

### Purpose

To agree a revised budget for 2009.

### Discussion

A revised budget for 2009 is attached at Attachment A.

All Members have paid their full 2009 contributions to the CCSBT. The final income for 2009 is estimated to total \$1,885,358, which is 1.7% higher than the amount of \$1,854,468 approved at CCSBT for 2009.

Expenditure for 2009 is expected to total \$1,704,319, which is an 8.1 percent decrease on the amount of \$1,854,468 approved for 2009.

The major savings for 2009 were:

- Reduced costs for the ERSWG meeting due to holding that meeting back to back with the ESC meeting instead of on its own, shortening the meeting from 4 to 3 days and holding a paperless meeting.
- Reduced costs for the ESC and the Operating Model and Management Procedure Technical meetings due to favourable exchange rates at the time, low cost airfares and savings in printing and translation of documents.
- Reduced tag reward expenses due to a less than expected estimated return of tags for 2009.
- Reduced office management costs for a variety of reasons including reduced offsite storage costs, reduced accountancy assistance, in-house design of CDS forms (instead of external consultancy) and reduced external computing support.
- Minor savings in a variety of other areas.

The major cost increases during 2009 were:

- An increase in the cost of the SFMWG meeting due largely to unfavourable changes in the exchange rate at that time between the Yen and the Australian dollar.
- A revision in the United Nations post adjustment for professional staff in Australia, which had the result of increasing professional staff wages, the staff assessment levy<sup>1</sup> and professional social security payments.
- Higher costs than budgeted for the changeover (departure and recruitment) of the Deputy Executive Secretary.

A surplus of about \$181,000 is now estimated for 2009. This amount has been carried forward as income in the draft budget for 2010 presented in paper CCSBT-EC/0910/06.

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<sup>1</sup> The staff assessment levy also appears as income for the Secretariat, so any increase in the staff assessment levy expenditure has no net effect on the overall balance.

The cash position at 31 December 2009 is estimated to be \$830,000 assuming that the ~\$205,800 to be spent on a tag mould and tags for the CDS will have been repaid by Members by the end of 2009.

**Prepared by the Secretariat**

## REVISED GENERAL BUDGET - 2009

<b>INCOME</b>	<b>2009 APPROVED BUDGET</b>	<b>2009 REVISED BUDGET</b>	<b>% Variation</b>
<b>Contributions from members</b>	<b>\$1,610,464</b>	<b>\$1,610,465</b>	<i>0%</i>
Japan	\$544,880	\$544,880	
Australia	\$484,120	\$484,120	
New Zealand	\$116,142	\$116,142	
Korea	\$170,827	\$170,827	
Fishing Entity of Taiwan	\$170,827	\$170,827	
Indonesia	\$123,669	\$123,669	
<b>Staff Assessment Levy</b>	<b>\$66,604</b>	<b>\$81,788</b>	<i>23%</i>
<b>Advance Member Contributions (2008)</b>	<b>\$127,929</b>	<b>\$127,929</b>	<i>0%</i>
<b>Carryover from 2008</b>	<b>\$24,471</b>	<b>\$24,471</b>	<i>0%</i>
<b>Interest on investments</b>	<b>\$25,000</b>	<b>\$40,705</b>	<i>63%</i>
<b>TOTAL GROSS INCOME</b>	<b>\$1,854,468</b>	<b>\$1,885,358</b>	<i>2%</i>

<b>EXPENDITURE</b>	<b>2009 APPROVED BUDGET</b>	<b>2009 REVISED BUDGET</b>	<b>% Variation</b>
<b>ANNUAL MEETINGS - (CCSBT16)(CC4)</b>	<b>\$182,700</b>	<b>179,468</b>	<b>-2%</b>
Independent chairs	\$45,500	40,317	-11%
Interpretation costs	\$41,200	46,188	12%
Hire of venue	\$8,800	8,300	-6%
Hire of equipment	\$23,100	22,100	-4%
Catering	\$13,500	12,800	-5%
Translation/printing of meeting documents	\$14,300	16,000	12%
Secretariat expenses	\$36,300	33,763	-7%
<b>14th SC</b>	<b>\$287,300</b>	<b>212,622</b>	<b>-26%</b>
Interpretation costs	\$45,800	46,848	2%
Hire of venue	\$21,700	14,805	-32%
Hire of equipment	\$18,600	14,411	-23%
Hire of consultants - Chairs and Adv. Panel	\$135,000	102,369	-24%
Catering	\$15,700	9,314	-41%
Translation/printing of meeting documents	\$16,200	0	-100%
Secretariat expenses	\$34,300	24,876	-27%
<b>SUB-COMMITTEE MEETINGS</b>	<b>\$233,364</b>	<b>145,234</b>	<b>-38%</b>
ERS Working Group Meeting	\$111,292	35,503	-68%
Management Strategy Workshop	\$54,800	63,179	15%
Performance Review	\$0	0	
Operating Model Meeting	\$67,272	46,552	-31%
<b>SPECIAL PROJECTS</b>	<b>\$125,000</b>	<b>90,237</b>	<b>-28%</b>
Operating Model/Management Strategy Developmen	\$13,900	13,047	-6%
Development of the CPUE series	\$9,300	2,188	-76%
Tagging program coordination	\$89,800	65,431	-27%
Assistance to Indonesia on Operating Model	\$12,000	9,571	-20%
<b>SECRETARIAT COSTS</b>	<b>\$892,604</b>	<b>967,639</b>	<b>8%</b>
Secretariat staff costs	\$476,200	512,820	8%
Staff assessment levy	\$66,604	81,788	23%
Employer social security	\$78,800	87,473	11%
Insurance -worker's comp/travel/contents	\$23,100	15,035	-35%
Travel/transport	\$36,500	31,798	-13%
Miscellaneous translation of documents	\$15,800	19,813	25%
Training	\$3,000	2,000	-33%
Home leave allowance	\$6,000	6,000	0%
Other employment expense	\$2,400	1,480	-38%
Recruitment expenses (Deputy Executive Secretary)	\$110,000	135,232	23%
Staff liability fund (for liabilities at 1 January 2009)	\$55,000	55,000	0%
Staff liability fund (accumulating)	\$19,200	19,200	0%
<b>OFFICE MANAGEMENT COSTS</b>	<b>\$133,500</b>	<b>109,118</b>	<b>-18%</b>
Office lease and storage	\$44,600	39,997	-10%
Office costs	\$66,100	43,521	-34%
Provision for new/replacement assets	\$10,200	9,860	-3%
Telephone/communications	\$12,600	15,740	25%
<b>TOTAL GROSS EXPENDITURE</b>	<b>\$1,854,468</b>	<b>1,704,319</b>	<b>-8%</b>