

**TERMS OF REFERENCE FOR
SUBSIDIARY BODIES**

TERMS OF REFERENCE FOR THE COMPLIANCE COMMITTEE

(adopted at the Annual Meeting of the Extended Commission (17 October 2013))

Terms of Reference for the Compliance Committee

Functions

- A. Monitor, review and assess compliance with all conservation and management measures adopted by the Extended Commission.
- B. Monitor, review and assess the quality of data (in terms of both accuracy and timeliness) submitted to the Extended Commission.
- C. Exchange information on Member and Co-operating Non-Member activities in relation to compliance activities by Members and Co-operating Non-Members of the Extended Commission.
- D. Report to the Extended Commission on the implementation of compliance measures by Members and Co-operating Non-Members.
- E. Make recommendations to the Extended Commission on new compliance measures, including measures to address non compliance and measures to ensure that accurate and timely data is obtained on all fisheries.
- F. Make recommendations to the Extended Commission on cooperation in compliance activities and information exchange.

Procedural Rules

- 1. The Compliance Committee will meet annually immediately prior to the annual meeting of the Extended Commission unless otherwise decided by the Extended Commission.
- 2. The Compliance Committee will be composed of two representatives from each of the Members and Cooperating Non-members of the Extended Commission. Representatives on the Compliance Committee may be accompanied by advisers. A quorum will be three Members of the Extended Commission.
- 3. With the agreement of the Extended Commission, representatives of pertinent inter-governmental and non-governmental organisations and non-members may participate as observers.
- 4. The Compliance Committee will prepare a report for consideration by the Extended Commission at its annual meeting or as otherwise requested by the Extended Commission.
- 5. Reports and recommendations of the Compliance Committee will be adopted by consensus of the Members of the Extended Commission present.
- 6. Only Members of the Extended Commission will have voting rights.

7. Members and Cooperating Non-members of the Extended Commission may bring forward for consideration any matters relevant to the functions of the Compliance Committee.
8. The Extended Commission shall appoint a Chair of the Compliance Committee who shall sit in office for a period of two years. The Chair may only be re-appointed twice (i.e. a maximum of six years in office). The Chair will be independent and not be regarded as part of any Member's delegation. Appointments of the Chair will be made taking into account the technical nature of the Compliance Committee.
9. The duties of the Chair are to manage the business of the Compliance Committee meeting and to present the Committee's reports to the Extended Commission.
10. Four weeks prior to the convening of the Compliance Committee, each Member and Cooperating Non-member of the Extended Commission will provide a report providing the information listed in the national report. The Compliance Committee may, by consensus, propose new elements for Members and Co-operating Non-members to provide information in the report.
11. Four weeks prior to the convening of the Compliance Committee, the Secretariat will provide a report on its activities related to the Extended Commission's conservation and management measures.
12. The Compliance Committee may make recommendations to the Extended Commission that material used in its deliberations be regarded as confidential and not to be published.
13. The Compliance Committee may make recommendations to the Extended Commission to amend these terms of reference to facilitate its work.

**TERMS OF REFERENCE FOR THE WORKING GROUP ON
ECOLOGICALLY RELATED SPECIES (ERS)**

(adopted at the Second Annual Meeting (12 – 15 September 1995))

Terms of Reference for the Working Group on Ecologically Related Species (ERS)

1. The Ecologically Related Species Working Group will report to the Commission through the Scientific Committee. The Scientific Committee may provide comments to the Commission on the reports (including advice and recommendations) of the Ecologically Related Species Working Group.
2. To provide information and advice on issues relating to species associated with southern bluefin tuna (SBT) (ecologically related species), with specific reference to:
 - a) species (both fish and non-fish) which may be affected by SBT fisheries operations;
 - b) predator and prey species which may affect the condition of the SBT stock.
3.
 - (a) With respect to species identified in 2 a) above, to monitor trends and review existing information and relevant research, including but not limited to studies on:
 - (i) the population biology of ecologically related species;
 - (ii) the identification of factors affecting populations of ecologically related species;
 - (iii) the assessment of the SBT and other fisheries effects on ecologically related species and of the proportion of the SBT and other fisheries effects to the overall effects;
 - (iv) modification to gear and operational aspects of the SBT fishery to minimise the effects on ecologically related species
 - (b) With respect to species identified in 2 b) above, to monitor trends and review existing information and relevant research, including but not limited to studies on:
 - (i) the population biology of ecologically related species;
 - (ii) the identification of factors affecting population of ecologically related species;
 - (iii) the assessment of the effects of ecologically related species on the condition of the SBT stock
4. To provide recommendations on data collection programs and research projects with respect to species and issues identified in 2 above, including recommendations on research priorities and estimated costs of such research.
5. To provide advice on measures to minimise fishery effects on ecologically related species, including but not limited to gear and operational modifications.
6. To provide advice on other measures which may enhance the conservation and management of ecologically related species.
7. To review these terms of reference and to recommend to the Commission changes as and when appropriate.

8. To co-operate and liaise with relevant experts, scientists (from Convention parties and elsewhere) and inter-governmental and non-governmental organisations, in data collection and analysis on ecologically related species subject to the provisions of the data handling criteria (Annex1).
9. To respond to requests for advice on specific matters from the Commission.

Annex 1 Data Handling Criteria for the Ecologically Related Species (ERS) Working Group

1. Collection of Data and Samples

- a) The ERS Working Group will provide recommendations on the information required and advice on how to collect the relevant data and samples.
- b) The collection of data on and samples of ERS should follow agreed data collection protocols consistent with those of the Scientific Committee, and those of the relevant national authority.
- c) The collection of data and samples of ERS should be conducted in a way that does not interfere with the safe and smooth operation of the vessels.

2. Management of the Data and Samples

- a) The ERS Working Group shall use procedures that ensure strict confidentiality in the use and distribution of data.
- b) Unless otherwise agreed, samples of ERS collected on the high seas will be held by the flag States; that flag States should facilitate access by other interested scientists to the ERS samples.
- c) Participants in the ERS working group should assist each other's work by sharing data and samples on ERS.

3. Analyses of Data and Samples

Analyses of the data and samples on behalf of the Commission may be conducted by scientists from the Convention Parties and other relevant experts designated by the ERS Working Group.

4. Consideration of the Results of the Analyses

Results of analyses which use data and samples collected under these criteria will not be published without the consent of the parties who provide the data and samples.

**TERMS OF REFERENCE FOR THE STANDING COMMITTEE
FOR FINANCE AND ADMINISTRATION**

(adopted at the Resumed Third Annual Meeting (18 – 22 February 1997))

Terms of Reference for the Standing Committee for Finance and Administration

1. There shall be a Standing Committee for Finance and Administration on which each Member of the Commission may be represented by no more than three representatives, together with such advisers as are necessary; the Committee shall elect its own Chair;
2. The Committee shall examine the operation of the budget for the current year and advise the Commission, as appropriate, on expenditure trends;
3. The Committee shall examine and make recommendations to the Commission on the draft budget for the ensuing year and the scale of contributions required from Members;
4. The Committee shall advise the Commission on staff questions, on publications of the Commission and such other matters as the Commission may refer to it from time to time; and
5. The Committee may draw to the attention of the Commission any matter of a financial or administrative nature.