



CCSBT-EC/1610/05

DRAFT REVISED 2016 BUDGET

Purpose

To agree a revised budget for 2016.

Discussion

A draft revised budget for 2016 is provided at **Attachment A**. The revision incorporates actual income and expenditure as at 31 August 2016 together with forecast income and expenditure for the remainder of the year.

All Members paid their 2016 contributions in full to the CCSBT. With the exception of South Africa, all Members paid their contributions by the date required. South Africa became a Member of the CCSBT on 15 February 2016, so its contribution due date was 15 May 2016. This date was missed by 17 days, which is understandable, given the longer delays that occurred in South Africa being notified of the receipt of its Instrument of Accession.

The variations in income for 2016 from that approved by CCSBT 22 were:

- A reduction of \$109,809 in planned withdrawals from accumulated savings¹;
- An increase of \$71,400 in the carryover of funds from 2015²;
- Improved returns on investments of \$24,000³; and
- Increased returns of \$1,616 from the Staff Assessment Levy⁴

Expenditure for 2016 is forecast to total \$2,530,584, which is a 0.5% decrease on the amount of \$2,543,377 approved for 2016. However, the “approved” budget did not include \$71,400 carried forward from 2015 to 2016 for the China Market Research project or the additional \$20,700 required to conduct two Quality Assurance Reviews (QARs) in 2016⁵. When taking these figures into account, the reduction in expenditure is 4.1% (or \$104,893).

The forecast end of year expenditure for 2016 in **Attachment A** is very similar to that provided in the CCSBT Mid-Year CCSBT Financial Report (Circular #2106/034). The main differences are:

- An addition of \$8,400 for the ERSWG Chair’s participation at an Ecosystems Based Fisheries Management meeting and a possible joint tuna RFMO Technical Bycatch Working Group (TBWG) meeting in Rome during December 2016⁶; and
- A reduction of \$11,714 in Secretariat costs, in a number of areas⁷.

Apart from the expenditure mentioned above, there were no cases of significantly increased expenditure over the approved budget for 2016.

¹ The reduction in withdrawals was possible due to other increases in income and reduced expenditure.

² These funds were for the China Market Research project which did not finish in 2015 as originally intended.

³ Which is largely due to prompt contribution payments by Members and efficient use of term deposits.

⁴ The Staff Assessment Levy appears on both the income and expenditure side of the budget, so it has no net effect.

⁵ After the budget for 2016 was adopted by CCSBT 22, CCSBT 22 decided that QARs would be conducted of both Korea and New Zealand in 2016 (instead of a single QAR).

⁶ See paper CCSBT-EC/1610/16 for more detail on these meetings.

⁷ Half of this was a reduction in home leave allowance.

GENERAL BUDGET - 2016

INCOME	2016 APPROVED BUDGET	Forecast Final Income	% Variation
Contributions from Members¹	\$2,076,981	\$2,076,981	0.0%
Japan	\$624,880	\$624,880	
Australia	\$624,880	\$624,880	
New Zealand	\$183,606	\$183,606	
Korea	\$196,849	\$196,849	
Fishing Entity of Taiwan	\$196,849	\$196,849	
Indonesia	\$159,958	\$159,958	
European Union	\$89,959	\$89,959	
Staff Assessment Levy	\$93,300	\$94,916	1.7%
Carryover from previous year²	\$219,096	\$290,496	32.6%
Withdrawal from savings	\$122,000	\$12,191	-90.0%
Interest on investments	\$32,000	\$56,000	75.0%
TOTAL GROSS INCOME	\$2,543,377	\$2,530,584	-0.5%

¹ South Africa's contribution is not reflected in the income for the 2016 budget, because it is to be used as advances by the other Members to their contributions for 2017 in accordance with the Financial Regulations in relation to Members that join after approval of the budget.

² The carryover has increased over the approved budget by \$71,400 due to the China Market Research project not finishing in 2015 and the remaining funds for that work being carried forward to complete the work in 2016.

EXPENDITURE	2016 APPROVED BUDGET	2016 Expenditure to date	Forecast Remaining Expenditure³	Forecast Final Expenditure	% variation
ANNUAL MEETINGS - (EC)(CC)	\$250,600	\$73,599.25	\$129,700	203,299	-18.9
Independent chairs	\$39,300	11,739	25,200	36,939	-6.0
Interpretation costs	\$52,100	6,868	42,000	48,868	-6.2
Hire of venue & catering	\$55,800	19,049	10,500	29,549	-47.0
Hire of equipment	\$42,500	15,072	18,600	33,672	-20.8
Translation/of meeting documents	\$10,000	0	10,000	10,000	0.0
Secretariat expenses	\$50,900	20,872	23,400	44,272	-13.0
EXTENDED SCIENTIFIC COMMITTEE	\$214,700	\$94,678.03	\$91,800	186,478	-13.1
Interpretation costs	\$42,900	7,284	35,400	42,684	-0.5
Hire of venue & catering	\$22,600	10,259	5,500	15,759	-30.3
Hire of equipment	\$18,000	7,056	9,300	16,356	-9.1
Hire of consultants - Chairs and Advisory Panel	\$93,500	41,242	40,600	81,842	-12.5
Translation of meeting documents	\$1,000	0	0	0	-100.0
Secretariat expenses	\$36,700	28,838	1,000	29,838	-18.7
SUB-COMMITTEE MEETINGS	\$83,677	\$53,579.05	\$12,600	66,179	-20.9
Compliance Committee WG Meeting	\$60,377	44,976	0	44,976	-25.5
OMMP Technical Meeting	\$23,300	8,604	12,600	21,204	-9.0
SCIENCE PROGRAM	\$771,100	\$721,023.00	\$102,300	777,874	0.9
Operating Model/Management Strategy Development	\$8,100	\$0	7,300	7,300	-9.9
Development of the CPUE series	\$4,300	\$74	3,400	3,474	-19.2
Tagging program coordination	\$1,000	\$0	1,000	1,000	0.0
Scientific Aerial Survey	\$461,300	\$461,300	0	461,300	0.0
Pilot Gene Tagging Project	\$204,000	\$168,000	36,000	204,000	0.0
Close-kin genetics	\$77,000	\$38,500	38,500	77,000	0.0
Aging Indonesian Otoliths	\$15,400	\$7,700	7,700	15,400	0.0
Participation of ERSWG Chair in joint EBFM meeting	\$0	\$0	8,400	8,400	-
SPECIAL PROJECTS	\$34,000	\$45,449	80,600	126,049	270.7
Quality Assurance Review ⁴	\$34,000	\$24,100	30,600	54,700	60.9
China Market Research ²	\$0	\$21,349	50,000	71,349	-
SECRETARIAT COSTS	\$1,040,700	\$665,012.03	\$368,200	1,033,212	-0.7
Secretariat staff costs	\$694,300	\$444,509	254,400	698,909	0.7
Staff assessment levy	\$93,300	\$62,516	32,400	94,916	1.7
Employer social security	\$128,600	\$73,756	48,100	121,856	-5.2
Insurance -worker's comp/travel/contents	\$12,800	\$8,979	3,400	12,379	-3.3
Travel/transport	\$25,700	\$25,511	200	25,711	0.0
Translation of meeting reports	\$26,000	\$0	26,000	26,000	0.0
Training	\$2,000	\$453	1,500	1,953	-2.4
Home leave allowance	\$13,000	\$6,355	1,000	7,355	-43.4
Other employment expenses	\$3,100	\$1,034	1,200	2,234	-27.9
Staff liability fund (accumulating)	\$41,900	\$41,900	0	41,900	0.0
OFFICE MANAGEMENT COSTS	\$148,600	\$90,592.75	\$46,900	137,493	-7.5
Office lease and storage	\$61,300	\$44,690	15,200	59,890	-2.3
Office costs	\$72,400	\$43,977	20,600	64,577	-10.8
Provision for new/replacement assets	\$6,200	\$0	6,500	6,500	4.8
Telephone/communications	\$8,700	\$1,926	4,600	6,526	-25.0
TOTAL GROSS EXPENDITURE	\$2,543,377	1,698,484	832,100	2,530,584	-0.5

³ These estimates are rounded up to the nearest \$100.

⁴ The increased expenditure is because CCSBT 22 decided to conduct two QARs in 2016 after approving the budget with a single QAR.