



CCSBT-EC/1710/05

## DRAFT REVISED 2017 BUDGET

### Purpose

To agree a revised budget for 2017.

### Discussion

A draft revised budget for 2017 is provided at **Attachment A**. The revision incorporates actual income and expenditure as at 31 August 2017 together with forecast income and expenditure for the remainder of the year.

All Members paid their 2017 contributions in full to the CCSBT. With the exception of Indonesia, which was 19 days late, all Members paid their contributions by the date required.

The forecast final income and expenditure for 2017 is provided at **Attachment A**.

The variations in income for 2017 from that approved by CCSBT 23 were:

- A reduction of \$122,620 in planned withdrawals from accumulated savings<sup>1</sup>;
- Improved returns on investments of \$9,885<sup>2</sup>;
- A reduction of \$4,201 in voluntary contributions from Members<sup>3</sup>; and
- Increased returns of \$547 from the Staff Assessment Levy<sup>4</sup>.

Expenditure for 2017 is forecast to total \$2,878,210, which is a 3.9% decrease on the amount of \$2,994,600 approved for 2017.

The main variations in expenditure for 2017 from those approved by CCSBT 23 were:

- A reduction in meeting costs of ~\$91,000 across all the meetings. This was due to a variety of factors, including substantially improved exchange rates for the Australian dollar, early purchases of discount airfares and the Secretariat being able to translate all meeting documents without the use of external contractors. In addition, a substantial saving was made for the OMMP meeting in Seattle due to New Zealand paying the full costs for participation by the technical consultant for this meeting. There was also one increase in meeting costs, this being nearly a doubling of the cost of equipment hire for the Extended Scientific Committee meeting, adding ~\$12,000 to the cost of this meeting. This was due to a higher than expected quote for the cost of hiring the interpretation sound system.
- A refund of \$87,560 from CSIRO on the cost of the Scientific Aerial Survey due to a significant and unexpected saving on aircraft charter for this year's survey.
- Increases in the cost of research programs by 10% (~\$103,000) due to the decision by the Australian Taxation Office that the Australian Regulations in relation to the CCSBT<sup>5</sup> do not fully exempt CCSBT from the Australian Goods and Services Tax (GST).

<sup>1</sup> The reduction in withdrawals is primarily due to reduced expenditure.

<sup>2</sup> Which is largely due to prompt contribution payments by Members and efficient use of term deposits.

<sup>3</sup> The contribution in euros is unchanged. The change in Australian dollars is due to a difference in exchange rates.

<sup>4</sup> The Staff Assessment Levy appears on both the income and expenditure side of the budget, so it has no net effect.

<sup>5</sup> Commission for the Conservation of Southern Bluefin Tuna (Privileges and Immunities) Regulations 1996.

- Increase in office management and insurance costs of ~\$14,000 due to the above mentioned GST.

Apart from the expenditure mentioned above, there were no cases of significantly increased expenditure over the approved budget for 2017.

The indicative budget for 2018 considered by CCSBT 23 assumed that there would be a \$50,000 saving from 2017 that could be carried forward to 2018. More than double this amount was achieved as shown by the \$122,620 reduction in planned withdrawals from savings.

The Extended Commission is invited to consider the forecast final income and expenditure in **Attachment A** for the revised budget for 2017

## GENERAL BUDGET - 2017

INCOME	2017	Forecast Final Income	% Variation
	APPROVED BUDGET		
<b>Contributions from Members</b>	<b>\$2,283,703</b>	<b>\$2,283,703</b>	<b>0.0%</b>
Japan	\$669,146	\$669,146	
Australia	\$669,146	\$669,146	
New Zealand	\$188,641	\$188,641	
Korea	\$203,061	\$203,061	
Fishing Entity of Taiwan	\$203,061	\$203,061	
Indonesia	\$162,890	\$162,890	
European Union	\$86,669	\$86,669	
South Africa	\$101,089	\$101,089	
<b>Staff Assessment Levy</b>	<b>\$101,600</b>	<b>\$102,147</b>	<b>0.5%</b>
<b>Carryover from previous year</b>	<b>\$13,708</b>	<b>\$13,708</b>	<b>0.0%</b>
<b>Voluntary contributions from Members<sup>1</sup></b>	<b>\$284,589</b>	<b>\$280,388</b>	<b>-1.5%</b>
<b>Withdrawal from savings</b>	<b>\$283,000</b>	<b>\$160,380</b>	<b>-43.3%</b>
<b>Interest on investments<sup>2</sup></b>	<b>\$28,000</b>	<b>\$37,885</b>	<b>35.3%</b>
<b>TOTAL GROSS INCOME</b>	<b>\$2,994,600</b>	<b>\$2,878,210</b>	<b>-3.9%</b>

<sup>1</sup> The voluntary contributions in 2017 comprised \$175,000 for the Pilot Gene Tagging Project from Australia, and ~\$105,388 (80,000 euros) for Long-Term Gene Tagging from the European Union (EU). The listed payment from the EU is the maximum payment subject to invoices at the end of the project.

<sup>2</sup> Interest on investments does not include interest earned from the staff liability fund (which was estimated to be \$4,058 in 2017).

<b>EXPENDITURE</b>	<b>2017 APPROVED BUDGET</b>	<b>2017 Expenditure to date</b>	<b>Forecast Remaining Expenditure<sup>3</sup></b>	<b>Forecast Final Expenditure</b>	<b>% variation</b>
<b>ANNUAL MEETINGS - ( EC)(CC)</b>	<b>\$147,600</b>	<b>\$40,890.12</b>	<b>\$84,400</b>	<b>125,290</b>	<b>-15.1</b>
Independent chairs	\$45,200	12,510	29,200	41,710	-7.7
Interpretation costs	\$59,700	12,532	41,600	54,132	-9.3
Hire of venue & catering <sup>4</sup>	\$0	0	0	0	-
Hire of equipment <sup>4</sup>	\$2,500	0	2,500	2,500	0.0
Translation/of meeting documents	\$10,000	0	0	0	-100.0
Secretariat expenses	\$30,200	15,848	11,100	26,948	-10.8
<b>EXTENDED SCIENTIFIC COMMITTEE</b>	<b>\$208,000</b>	<b>\$108,937.36</b>	<b>\$90,500</b>	<b>199,437</b>	<b>-4.1</b>
Interpretation costs	\$51,600	15,493	31,100	46,593	-9.7
Hire of venue & catering	\$14,500	9,461	7,300	16,761	15.6
Hire of equipment	\$14,700	25,303	1,600	26,903	83.0
Hire of consultants - Chairs and Advisory Panel	\$104,700	40,240	49,600	89,840	-14.2
Translation of meeting documents	\$1,000	0	0	0	-100.0
Secretariat expenses	\$21,500	18,440	900	19,340	-10.0
<b>SUB-COMMITTEE MEETINGS</b>	<b>\$192,000</b>	<b>\$121,283.51</b>	<b>\$10,200</b>	<b>131,484</b>	<b>-31.5</b>
Ecologically Related Species WG Meeting	\$117,900	94,520	0	94,520	-19.8
OMMP Technical Meeting (5 day, intersessional) <sup>5</sup>	\$58,400	25,330	0	25,330	-56.6
OMMP Technical Meeting (1 day, prior to ESC)	\$15,700	1,433	10,200	11,633	-25.9
<b>SCIENCE PROGRAM</b>	<b>\$1,134,000</b>	<b>\$716,241.93</b>	<b>\$446,674</b>	<b>1,147,773</b>	<b>1.2</b>
Operating Model/Management Strategy Development	\$7,700	\$745	6,100	6,845	-11.1
Development of the CPUE series	\$3,600	\$81	3,200	3,281	-8.9
Tagging program coordination	\$1,000	\$0	1,000	1,000	0.0
Scientific Aerial Survey <sup>6</sup>	\$454,500	\$366,873	36,694	403,567	-11.2
Pilot Gene Tagging Project <sup>1,7</sup>	\$204,000	\$36,000	188,400	224,400	10.0
Long-Term Gene Tagging Project <sup>1,8</sup>	\$340,000	\$240,000	134,000	374,000	10.0
Close-kin genetics <sup>9</sup>	\$70,000	\$35,000	42,000	77,000	10.0
Aging Indonesian Otoliths	\$44,800	\$22,400	26,880	49,280	10.0
Participation of ERSWG Chair in joint tRFMO ByCatch WG	\$8,400	\$0	8,400	8,400	0.0
<b>SPECIAL PROJECTS</b>	<b>\$45,000</b>	<b>\$15,143</b>	<b>24,400</b>	<b>39,543</b>	<b>-12.1</b>
Quality Assurance Review	\$33,600	\$14,175	19,500	33,675	0.2
Website enhancements	\$1,400	\$968	1,100	2,068	47.7
Compliance assistance	\$10,000	\$0	3,800	3,800	-62.0
<b>SECRETARIAT COSTS</b>	<b>\$1,122,800</b>	<b>\$696,728.78</b>	<b>\$384,000</b>	<b>1,080,729</b>	<b>-3.7</b>
Secretariat staff costs	\$748,200	\$472,414	249,600	722,014	-3.5
Staff assessment levy	\$101,600	\$67,447	34,700	102,147	0.5
Employer social security	\$138,200	\$76,603	47,100	123,703	-10.5
Insurance -worker's comp/travel/contents	\$13,000	\$9,533	3,800	13,333	2.6
Travel/transport	\$25,500	\$6,419	16,700	23,119	-9.3
Translation of meeting reports	\$29,000	\$0	29,000	29,000	0.0
Training	\$2,000	\$1,247	800	2,047	2.4
Home leave allowance	\$2,000	\$0	2,000	2,000	0.0
Other employment expenses	\$3,200	\$1,384	300	1,684	-47.4
Recruitment expenses	\$0	\$1,582	0	1,582	-
Staff liability fund (accumulating)	\$60,100	\$60,100	0	60,100	0.0

<b>OFFICE MANAGEMENT COSTS</b>	<b>\$145,200</b>	<b>\$110,654.55</b>	<b>\$43,300</b>	<b>153,955</b>	<b>6.0</b>
Office lease and storage	\$61,900	\$51,451	16,100	67,551	9.1
Office costs	\$70,500	\$51,982	20,400	72,382	2.7
Provision for new/replacement assets	\$6,500	\$3,500	3,000	6,500	0.0
Telephone/communications	\$6,300	\$3,722	3,800	7,522	19.4
<b>TOTAL GROSS EXPENDITURE</b>	<b>\$2,994,600</b>	<b>1,794,736</b>	<b>1,083,474</b>	<b>2,878,210</b>	<b>-3.9</b>

<sup>3</sup> These estimates are rounded up to the nearest \$100.

<sup>4</sup> Indonesia is the host Member and has paid venue hire, catering and equipment hire directly to the venue.

<sup>5</sup> New Zealand paid the full costs for participation by the technical consultant for this meeting, thus reducing the cost to the CCSBT.

<sup>6</sup> CSIRO is providing an "In-kind" co-contribution to this project of \$113,608.

<sup>7</sup> CSIRO is providing an "In-kind" contribution to this project of up to \$273,000 for 2016 and 2017 combined.

<sup>8</sup> CSIRO is providing an "In-kind" contribution to this project of \$100,000.

<sup>9</sup> CSIRO is providing an "In-kind" contribution to this project of up to \$29,961.