



CCSBT-EC/1810/06

DRAFT 2019 AND INDICATIVE 2020-2021 BUDGETS

Purpose

To agree a general budget for 2019 and consider indicative budgets for 2020 to 2021.

Introduction

The Extended Scientific Committee (ESC) met from 3-8 September 2018 and updated its three-year workplan for scientific meetings and projects to be funded by the Extended Commission (EC). The ESC's estimates of the resources required for this workplan are provided at **Attachment A**.

The draft budget for 2019 and indicative budgets for 2020 to 2021 are presented at **Attachments B** and **C** respectively. They include the funding required for the CCSBT's usual business, including the ESC's three-year workplan.

The overall proposed expenditure for 2019 is 16% more than that approved for 2018. This is higher than the 8.4% increase from 2018 to 2019 that was anticipated by the Finance and Administration Committee (FAC) at CCSBT 24, in its indicative estimate for 2019. The increased expenses are due to the ESC's updated workplan. Options are provided within this paper for reducing the expenditure in 2019.

Contributions from Members for 2019 are expected to increase by 9.8% when compared to 2018. However, application of the advance contributions by most Members when South Africa acceded in 2016 will reduce the impact of the increased contributions for those Members (see later).

Draft Budget for 2019

The draft general budget for 2019 is provided at **Attachment B**. The budget is presented below in four sections:

1. Proposed changes in expenditure since the interim draft budget for 2019 provided in Circular #2018/039;
2. Proposed variation in expenditure between 2018 and 2019;
3. Options for reducing expenditure in 2019; and
4. Proposed income for 2019.

(1) Proposed changes in expenditure since the interim draft budget for 2019 provided in Circular #2018/039

The draft budget for 2019 contains \$185,736 more expenditure than the interim draft budget for 2019 that was provided in Circular #2018/039. Nearly all of this increased expenditure is due to the September 2018 Extended Scientific Committee's (ESC) updated workplan. The main increases are as follows:

- An additional \$161,900 for the costs of two panels to develop a methodology for analysis of farm and market data;

- \$20,400 for the ESC Chair to participate at the June 2019 OMMP technical meeting; and
- \$3,936 for a webinar after the 2019 ESC meeting to advise Commissioners about candidate management procedures developed by the ESC. The webinar is subject to the Extended Commission (EC) requesting such a webinar.

The other differences from the interim draft budget are inclusion of the latest exchange rates and minor adjustments to some expenditure items.

(2) Proposed variation in expenditure between 2018 and 2019

The main variations in expenditure between the approved expenditure for 2018 and the expenditure proposed for 2019 are summarised below. Most of these variations were also described in Circular #2018/039.

- Annual Meeting (CC/EC/CCSBT): The comparison of meeting costs between 2018 and 2019 needs to exclude hire of venue, catering and equipment hire since these figures are not included in the budget for 2019 because South Africa has agreed to cover these costs directly. In 2018, the European Union also covered these costs, but through a grant to the CCSBT, which is why these 2018 costs appear in the budget. Excluding the venue, catering and equipment hire costs, the 2019 meeting is approximately 72% more expensive than the 2018 meeting. This is largely due to the increased travel costs for the independent Chairs, interpreters and the Secretariat for the 2019 meeting in Cape Town, compared to the 2018 meeting in Noumea. Furthermore, it has been assumed that the ERSWG Chair would attend the Cape Town meeting, whereas he is not attending the Noumea meeting.
- ESC/SC Meeting: Excluding the venue, catering and equipment hire costs for the same reasons as described above, the combined costs of this meeting are expected to increase by approximately 7% from the 2018 meeting in San Sebastian to the 2019 meeting in Cape Town. The main difference in costs are expected to be those for the advisory panel. This is because the retiring member of the advisory panel is based in the United Kingdom (close to San Sebastian) and for budgeting purposes, it has been assumed that his replacement will be based a long distance from Cape Town and will have a higher consultancy fee¹.
- Sub-Committee Meetings: The cost of sub-committee meetings for 2019 is currently estimated to be 69% more than approved for 2018. The main part of this increase is the inclusion of an Ecologically Related Species Working Group (ERSWG) meeting in Canberra, Australia for 2019. However, a decision has yet to be made regarding when the next ERSWG meeting will be held, so this could change. There is also an increase in the expected cost of the OMMP meeting for 2019².
- Science Program: The expected cost of the science program in 2019 has increased by 24% over that approved for 2018. The main components of this increase are: (1) A proposal by the September 2019 ESC meeting for independent panels to develop a methodology for analysis of farm and market data; and (2) A maturity study to be conducted in 2019 as proposed by the ESC at its 2018 meeting.

¹ The retiring advisory panel member has the lowest consultancy rate of all CCSBT consultants, which is partly because the rate has remained the same for the last 18 years.

² This is for two reasons: (1) The approved cost of the OMMP meeting for 2018 did not include costs for the consultant's fees, travel and subsistence since New Zealand agreed to pay for this; and (2) Proposed attendance at the meeting by the ESC Chair, who did not attend the 2018 meeting due to funds not being approved by the EC.

- **Special Projects:** The proposed cost of special projects in 2019 have almost tripled over what was approved for 2018. A small part of this increase is additional costs for the Quality Assurance Review (QAR) of the European Union, which reflects the possible need to consult with relevant EU member State authorities. The main part of the increased costs is due to new projects being proposed in the budget for 2019, these being:
 - A performance review of the CCSBT in accordance with the CCSBT Strategic Plan;
 - Participation of the Compliance Committee Chair at the 2019 meeting of the Tuna Compliance Network;
 - A Secretariat proposal to contract-out analysis/examination of AIS (and other) data associated with reported suspicious fishing activity³; and
 - A Secretariat proposal for upgrading its database and developing modules for on-line submission of monthly catch reports and authorised CDS validators during 2019, with other modules and enhancements to be developed in 2020 and 2021.

It should be noted that some of the above projects could be deferred or altered if desired. In fact, the Secretariat’s paper for CCSBT 25 (CCSBT-EC/1810/12) on implementation of the Strategic Plan, provides an option for deferring the performance review until 2021 for reasons other than cost.

- **Secretariat Costs:** The Secretariat costs are forecast to increase by 2% in 2019. This is approximately consistent with the Consumer Price Index.
- **Office Management Costs:** The expected office management costs for 2019 are forecast to be 2% lower than those approved for 2018.

(3) Options for reducing expenditure in 2019

The following table provides some options (in descending order of potential saving) that could be considered by the Finance and Administration Committee (FAC) for reducing the expenditure in 2019.

Expenditure Item	Potential Saving	Comment
Develop methodology for analysis of farm and market data	\$161,900	This project was proposed in the ESC’s workplan as a first step in resolving the continued uncertainty concerning the Australian farm and Japanese market information. The project could be delayed, cancelled, or reduced depending on the EC’s views. If continuing the project, the FAC should revise the underlying cost estimates to determine if the estimates are realistic.
Performance Review	\$115,800	There are benefits in delaying the next performance review of the CCSBT until 2021 (see pages 7-8 of paper CCSBT-EC/1810/12).
Meeting of the Ecologically Related Species Working Group	\$98,700	The EC has not decided when the next ERSWG meeting will be held, although the EC has agreed to tentatively plan to hold the meeting in early 2019, subject to decision at EC 25.
Maturity Study	\$55,000	This study is to estimate an unbiased maturity schedule for SBT. The cost is for preparation of materials for the 2019 maturity workshop in Bali plus costs for statistical analysis. This workshop was planned in 2017 as part of the ESC’s 2018-2020 workplan and collaborative sampling for this study has commenced.

³ This is the budget line item “Compliance assistance/AIS analysis”. The “Compliance Assistance” component of this line item does not continue to 2019. For 2019, the “Compliance Assistance” amount is included within Secretariat staff costs. So, the entire \$20,000 in 2019 is for the AIS analysis.

Secretariat database upgrade	\$36,850	This is part of an important upgrade to the Secretariat's database, which will provide efficiency gains for both the Secretariat and Members. If necessary, this could be delayed for a year or two.
Quality Assurance Review of the EU	\$13,800 - \$25,700	There are 3 options for the QAR of the EU. These are: (1) Phase 2 QAR of DG Mare and Spain/Portugal; (2) Phase 2 QAR of DG Mare and phase 1 of Spain/Portugal; and (3) Phase 2 QAR of DG Mare only. The budget assumes option "1" which is the most expensive. Savings of \$13,800 and \$25,700 could be realised with options "2" and "3" respectively.
Participation of the ESC Chair at the 2019 OMMP meeting	\$20,400	The ESC workplan specified that the ESC Chair will participate at the 2019 OMMP meeting. This is important given the importance and timing for the ESC to evaluate candidate management procedures for the EC. The ESC Chair's participation is only mentioned here as a possible cost saving because the EC did not approve the ESC's request for the ESC Chair to participate at the 2018 OMMP meeting.
Ad-hoc analysis of AIS data and vessel company relationships	\$20,000	This funding is to allow the Secretariat to contract a firm to follow-up reports relating to suspicious fishing activity in SBT fishing grounds. The funding could be delayed, reduced, or cancelled depending on the benefits the Compliance Committee and EC see in such follow-up work.
Participation of the Compliance Committee (CC) Chair at the next Tuna Compliance Network (TCN) meeting	\$6,900	CC Chairs are being invited to the 2019 meeting of the TCN to promote the sharing of common issues, ideas and approaches between Compliance Officers and Chairs.
Webinar consultation on candidate management procedures	\$3,936	This is in the ESC workplan as a means to inform Commissioners about the candidate management procedures developed by the ESC. The webinar would be held after the September 2019 ESC meeting if the EC requests such a webinar. This can be cancelled if the EC does not consider such a webinar to be necessary.

(4) Proposed income for 2019

The proposed income for 2019 includes a carryover from 2018 of ~\$115,000, a withdrawal from the Secretariat's savings account of \$365,000⁴, and interest on investments of \$26,000. The amount shown as income for the Staff Assessment Levy also appears as an expense, so this has no net effect on the budget.

Together with the above income, an increase in Member contributions of 9.8% is required to meet the proposed expenditure for 2019. However, at CCSBT 23, Members agreed to defer use of their advance contributions⁵ until 2019 to minimise the large contribution increases that were forecast for 2019. Consequently, taking account of advance contributions, the percentage increase in contributions for each Member in 2019 is estimated to be as follows:

⁴ Large increases in the cost of the CCSBT Science Program commenced from 2016. To prevent this causing increases in annual contributions above 10% of the previous year, CCSBT 22 agreed to withdraw a total of \$500,000 from the Secretariat's savings in the subsequent years. The proposed withdrawal of \$365,000 for 2019 leaves only \$12,020 for withdrawals in future years.

⁵ Which resulted from South Africa's accession in February 2016.

	Advance Contribution	Increase in contribution from 2018 to 2019 when using Members' advance contributions
Japan	\$16,306	7.6%
Australia	\$16,306	7.6%
New Zealand	\$12,041	3.9%
Korea	\$12,169	4.3%
Fishing Entity of Taiwan	\$12,169	4.3%
Indonesia	\$11,812	3.8%
European Union	\$11,135	-1.9%
South Africa	\$0	9.8%

Indicative Budget for 2020 to 2021

An indicative budget for 2020 to 2021 is provided at **Attachment C**.

The indicative costs for 2020 and 2021 assume continuation of standard CCSBT meeting practises, planned projects and staff arrangements, as well as known changes to these arrangements. The following additional assumptions have been made for 2020 and 2021:

2020

- The ESC and CC/EC meetings will be held in Tokyo and it is assumed that Sanbancho will be available for the ESC meeting. The CCSBT will pay all usual meeting costs.
- A single sub-committee meeting will be held during 2020, this being an Operating Model and Management Procedure Working Group meeting.
- A QAR will be conducted, but the terms of reference for the QAR has yet to be considered, so an arbitrary amount has been allocated for the cost.
- The ESC's 2019-2021 workplan includes a possible five-day Special Meeting of the Extended Commission during 2020 in case the EC needs more time to agree on the new Management Procedure. This contingency meeting has NOT been included in the indicative budget as it is expected that this meeting will not be required. Furthermore, this meeting can be added to the 2020 budget at CCSBT 26 if CCSBT 26 fails to reach agreement on a Management Procedure.
- Where other information is not available, costs are based on the 2019 estimates plus a 2.5% CPI indexation.
- The CCSBT's full exemption to Australia's Goods and Services tax will not be restored.

2021

- The ESC and CC/EC meetings will be held in Australia, with the ESC meeting held in Canberra. The CCSBT will pay all usual meeting costs.
- Two sub-committee meetings will be held, these being an ERSWG meeting and an SFMWG meeting. The SFMWG meeting is likely to be required to update the CCSBT Strategic Plan following the Performance Review if the Performance Review is conducted in 2019.
- A QAR will be conducted, but the terms of reference for the QAR has yet to be considered, so an arbitrary amount has been allocated for the cost.
- Where other information is not available, costs are based on the 2020 estimates plus a 2.5% CPI indexation.

- The CCSBT's full exemption to Australia's Goods and Services tax will not be restored.

The indicative expenditure for 2020 and 2021 is \$3,102,416 and \$3,102,384 respectively, which are both 8.0% lower than the proposed expenditure in 2019. A withdrawal of the remaining \$12,020 of the Secretariat's savings is proposed for 2020, leaving no savings for use in future years.

With the above expenditure and withdrawals from savings, it is estimated that Member contributions will increase by 5.4% for 2020 with a further 0.4% increase being required for 2021.

Prepared by the Secretariat

Attachment A

Resources required from the CCSBT for the ESC's three-year Workplan

(abbreviations: Sec=Secretariat Staff, Interp=Interpretation, Ch=Independent ESC Chair, P=Independent Advisory Panel, C=Consultant, Cat=Catering only, FM=full meeting costs – venue & equipment hire etc., Contracted=CCSBT contract with CSIRO)

	2019	2020	2021
June OMMP Meeting in Seattle <i>(no Sec, no Interp)</i>	5 days Cat: 2P, 1C, 1Ch + 3C Prep Days	5 days Cat: 2P, 1C, 1Ch + 3C Prep Days	No
Informal technical workshop (immediately prior to ESC, <i>no Interp</i>)	1 day FM: 2P, 1C, 1Ch, 2 Sec + 3C Prep Days	No	No
ESC Meeting	6 days FM: 1Ch, 3P, 1C, 3 Interp, 3 Sec	6 days FM: 1Ch, 3P, 1C, 3 Interp, 3 Sec	6 days FM: 1Ch, 3P, 1C, 3 Interp, 3 Sec
Commissioner interaction Webex on CMPs	2P, 1Ch	No	No
Contingency EC Special Meeting	No	5 days FM: 1Ch, 3P, 1C, 3 Interp, 3 Sec	No
CPUE Webinar	No	? ¹	? ¹
Routine OMMP Code Maintenance / Development	5 P days + 12 months Shiny App	5 P days + 12 months Shiny App ²	5 P days + 12 months Shiny App ²
Maturity study	\$50,000 ³	\$0	\$0
Continued close-kin sample collection & Processing	Contracted	Contracted + \$20,000 freezer space	Contracted
Close-kin identification & exchange	Contracted	Contracted	Contracted
Continued aging of Indonesian otoliths	Contracted	Contracted	Contracted
Long-term Gene Tagging	Contracted	Contracted	Contracted
Develop methodology for analysis of farming and market data	2 panels of 3 experts. 10-14 days/expert. 1 in-person meeting per panel. Chair of each panel to attend ESC.	Subject to agreed method being developed. Resource requirements are not known as this is dependent on the method.	

¹ Requires 3 panel days if held.

² Usage of Shiny App to be evaluated after first year to determine the required period of licensing in the future.

³ For Statistician and preparation of workshop materials.

DRAFT GENERAL BUDGET for 2019

INCOME	APPROVED 2018 BUDGET	DRAFT REVISED 2018 BUDGET	DRAFT 2019 BUDGET	ABSOLUTE VARIATION (approved 2018 to draft 2019)
Contributions from members	\$2,506,088	\$2,506,088	\$2,752,505	
Japan	\$717,862	\$717,862	\$788,455	\$70,593
Australia	\$717,862	\$717,862	\$788,455	\$70,593
New Zealand	\$204,081	\$204,081	\$224,178	\$20,097
Korea	\$219,514	\$219,514	\$241,113	\$21,599
Fishing Entity of Taiwan	\$219,514	\$219,514	\$241,113	\$21,599
Indonesia	\$195,378	\$195,378	\$214,557	\$19,179
European Union	\$95,092	\$95,092	\$104,429	\$9,337
South Africa	\$136,785	\$136,785	\$150,206	\$13,421
Staff Assessment Levy	\$109,300	\$109,962	\$111,800	\$2,500
Carryover from previous year	\$0	\$0	\$115,281	\$115,281
Voluntary contributions from Members¹	\$105,388	\$120,467	\$0	-\$105,388
Voluntary contributions to meeting costs²	\$158,230	\$147,548	\$0	-\$158,230
Withdrawal from savings	\$17,000	\$0	\$365,000	\$348,000
Interest on investments³	\$19,000	\$36,969	\$26,000	\$7,000
TOTAL GROSS INCOME	\$2,915,005	\$2,921,034	\$3,370,586	\$455,581

¹ The voluntary contributions in 2018 is a maximum of \$120,467 (80,000 euros) for stage 1 of the Long-Term Gene Tagging in 2018 from the European Union (EU), subject to invoices at the end of the project - it is expected that invoices will reach the maximum amount.

² The voluntary contributions to meeting costs for 2018 comprise: (1) a maximum of \$175,059 (113,986 euros) for meetings being hosted by the European Union in 2018, subject to invoices at the end of the project. The amount recorded in the interim draft revised budget reflect the anticipated invoices at conclusion of these meetings; and (2) \$9,825.45 to be provided by New Zealand for the fees, accomodation and subsistance of the consultant for the OMMP 9 meeting.

³ Interest on investments does not include interest earned from the staff liability fund (which is estimated to be \$4,779 in 2018).

Attachment B

EXPENDITURE	APPROVED 2018 BUDGET	DRAFT REVISED 2018 BUDGET	DRAFT 2019 BUDGET	PERCENTAGE VARIATION (approved 2018 to draft 2019)
ANNUAL MEETING - (CC/EC/CCSBT)	\$218,900	\$201,122	\$208,900	-5%
Independent chairs	\$27,900	\$26,588	\$62,500	124%
Interpretation costs	\$55,300	\$54,918	\$84,200	52%
Hire of venue & catering ⁴	\$63,800	\$56,791	\$0	-
Hire of equipment ⁴	\$33,800	\$28,440	\$0	-
Translation of meeting documents	\$10,000	\$10,000	\$10,000	0%
Secretariat expenses	\$28,100	\$24,385	\$52,200	86%
ESC/SC Meeting	\$281,600	\$245,623	\$238,400	-15%
Interpretation costs	\$68,000	\$65,453	\$76,300	12%
Hire of venue & catering ⁴	\$36,700	\$29,145	\$0	-
Hire of equipment ⁴	\$21,300	\$18,368	\$0	-
Hire of consultants - Chairs and Advisory Panel	\$105,200	\$98,120	\$124,200	18%
Translation of meeting documents	\$1,000	\$0	\$1,000	0%
Secretariat expenses	\$49,400	\$34,537	\$36,900	-25%
SUB-COMMITTEE MEETINGS	\$116,606	\$110,088	\$197,036	69%
Ecologically Related Species WG Meeting	\$0	\$0	\$98,700	-
Strategy and Fisheries Management WG Meeting ⁵	\$59,306	\$50,141	\$0	-100%
OMMP Technical Meeting (5 day, intersessional) ⁶	\$42,300	\$41,925	\$79,600	88%
OMMP Technical Meeting (1 day, prior to ESC) ⁴	\$15,000	\$18,022	\$14,800	-1%
Webinar Consultation on Candidate MPs	\$0	\$0	\$3,936	-
SCIENCE PROGRAM	\$949,600	\$934,081	\$1,180,400	24%
Intersessional OM/MP Maintenance & Development	\$7,200	\$7,017	\$9,800	36%
Development of the CPUE series	\$3,400	\$2,065	\$0	-100%
Tagging program coordination	\$1,000	\$1,000	\$1,000	0%
Long-Term Gene Tagging Project ^{1,7}	\$770,000	\$759,000	\$770,000	0%
Close-kin sampling, DNA extraction & sequencing ⁸	\$79,200	\$79,200	\$80,300	1%
Close-kin identification & exchange (POP & HSP) ⁸	\$33,000	\$33,000	\$46,700	42%
Sampling and aging of Indonesian Otoliths	\$52,800	\$52,800	\$55,700	5%
Maturity study	\$0	\$0	\$55,000	-
Develop methodology for analysis of farm & market data	\$0	\$0	\$161,900	-
Participation of ERSWG Chair in tRFMO WG meetings	\$3,000	\$0	\$0	-100%
SPECIAL PROJECTS	\$62,600	\$58,607	\$246,650	294%
Quality Assurance Review	\$52,600	\$52,607	\$67,100	28%
Performance Review	\$0	\$0	\$115,800	-
TCN Participation	\$0	\$0	\$6,900	-
Compliance assistance/AIS Analysis	\$10,000	\$6,000	\$20,000	100%
Database upgrade and on-line data submission/access	\$0	\$0	\$36,850	-

Attachment B

EXPENDITURE	APPROVED 2018 BUDGET	DRAFT REVISED 2018 BUDGET	DRAFT 2019 BUDGET	PERCENTAGE VARIATION (approved 2018 to draft 2019)
SECRETARIAT COSTS	\$1,109,800	\$1,082,428	\$1,127,000	2%
Secretariat staff costs	\$726,100	\$715,955	\$743,000	2%
Staff assessment levy	\$109,300	\$109,962	\$111,800	2%
Employer social security	\$137,900	\$136,540	\$143,800	4%
Insurance - worker's compensation/ travel/contents	\$14,400	\$13,856	\$14,200	-1%
Travel/transport	\$35,200	\$21,674	\$30,700	-13%
Translation of meeting reports	\$21,500	\$19,300	\$18,000	-16%
Training	\$2,000	\$3,169	\$2,000	0%
Home leave allowance	\$8,600	\$8,600	\$1,700	-80%
Other employment expense	\$2,300	\$873	\$2,300	0%
Recruitment expenses	\$0	\$0	\$0	-
Staff liability fund (accumulating)	\$52,500	\$52,500	\$59,500	13%
OFFICE MANAGEMENT COSTS	\$175,900	\$173,804	\$172,200	-2%
Office lease and storage	\$68,500	\$67,958	\$70,300	3%
Office costs	\$87,600	\$87,562	\$84,000	-4%
Provision for new/replacement assets	\$12,100	\$11,116	\$11,000	-9%
Telephone/communications	\$7,700	\$7,168	\$6,900	-10%
TOTAL GROSS EXPENDITURE	\$2,915,006	\$2,805,753	\$3,370,586	16%

⁴ For 2018, the EU is the host and has provided a grant to the CCSBT for the catering and venue and equipment hire components of these meetings. The grant income is included in the budget. For 2019, South Africa has indicated that it will directly cover these expenses and hence the cost for this component of these meetings is shown as zero (except for miscellaneous expenses).

⁵ Australia and New Zealand have/will reimburse the cost of the two panel Members that attended this meeting. The expense and associated income have not been included in the budget because attendance of the panel Members was an initiative of AU/NZ, not a decision of the Extended Commission.

⁶ For 2018, New Zealand will be reimbursing certain costs for the consultant as per footnote 2. The expected reimbursement has been included in the budget income.

⁷ CSIRO is providing an "In-kind" co-contribution to this project of \$322,000 in 2018. CSIRO's 2019 contribution is not yet available but is expected to be similar to 2018.

⁸ CSIRO is providing an "In-kind" contribution of \$61,000 for these projects in 2018 and \$54,670 in 2019.

INDICATIVE BUDGET for 2020 to 2021

INCOME	DRAFT 2019 BUDGET	Indicative 2020	Indicative 2021
Contributions from members	\$2,752,505	\$2,900,796	\$2,912,384
Japan	\$788,455	\$830,933	\$834,252
Australia	\$788,455	\$830,933	\$834,252
New Zealand	\$224,178	\$236,256	\$237,200
Korea	\$241,113	\$254,103	\$255,118
Fishing Entity of Taiwan	\$241,113	\$254,103	\$255,118
Indonesia	\$214,557	\$226,116	\$227,019
European Union	\$104,429	\$110,055	\$110,494
South Africa	\$150,206	\$158,298	\$158,931
Staff Assessment Levy	\$111,800	\$114,600	\$117,500
Carryover from previous year	\$115,281	\$50,000	\$50,000
Voluntary contributions from Members¹	\$0	\$0	\$0
Voluntary contributions to meeting costs²	\$0	\$0	\$0
Withdrawal from savings	\$365,000	\$12,020	\$0
Interest on investments³	\$26,000	\$25,000	\$22,500
TOTAL GROSS INCOME	\$3,370,586	\$3,102,416	\$3,102,384

¹ The voluntary contributions in 2018 is a maximum of \$120,467 (80,000 euros) for stage 1 of the Long-Term Gene Tagging in 2018 from the European Union (EU), subject to invoices at the end of the project - it is expected that invoices will reach the maximum amount.

² The voluntary contributions to meeting costs for 2018 comprise: (1) a maximum of \$175,059 (113,986 euros) for meetings being hosted by the European Union in 2018, subject to invoices at the end of the project. The amount recorded in the interim draft revised budget reflect the anticipated invoices at conclusion of these meetings; and (2) \$9,825.45 to be provided by New Zealand for the fees, accomodation and subsistance of the consultant for the OMMP 9 meeting.

³ Interest on investments does not include interest earned from the staff liability fund (which is estimated to be \$4,779 in 2018).

EXPENDITURE	DRAFT 2019 BUDGET	Indicative 2020	Indicative 2021
ANNUAL MEETING - (CC/EC/CCSBT)	\$208,900	\$365,000	\$290,544
Independent chairs	\$62,500	\$42,000	\$68,376
Interpretation costs	\$84,200	\$62,000	\$65,528
Hire of venue & catering ⁴	\$0	\$139,000	\$75,768
Hire of equipment ⁴	\$0	\$76,000	\$37,752
Translation of meeting documents	\$10,000	\$10,000	\$10,000
Secretariat expenses	\$52,200	\$36,000	\$33,120
ESC/SC Meeting	\$238,400	\$214,000	\$211,548
Interpretation costs	\$76,300	\$43,000	\$45,188
Hire of venue & catering ⁴	\$0	\$8,000	\$27,984
Hire of equipment ⁴	\$0	\$46,000	\$18,216
Hire of consultants - Chairs and Advisory Panel	\$124,200	\$79,000	\$117,720
Translation of meeting documents	\$1,000	\$1,000	\$1,000
Secretariat expenses	\$36,900	\$37,000	\$1,440
SUB-COMMITTEE MEETINGS	\$197,036	\$81,600	\$165,907
Ecologically Related Species WG Meeting	\$98,700	\$0	103,635
Strategy and Fisheries Management WG Meeting ⁵	\$0	\$0	62,272
OMMP Technical Meeting (5 day, intersessional) ⁶	\$79,600	\$81,600	\$0
OMMP Technical Meeting (1 day, prior to ESC) ⁴	\$14,800	\$0	\$0
Webinar Consultation on Candidate MPs	\$3,936	\$0	\$0
SCIENCE PROGRAM	\$1,180,400	\$997,100	\$992,700
Intersessional OM/MP Maintenance & Development	\$9,800	\$9,800	\$9,800
Development of the CPUE series	\$0	\$4,900	\$5,000
Tagging program coordination	\$1,000	\$1,000	\$1,000
Long-Term Gene Tagging Project ^{1,7}	\$770,000	\$775,500	\$786,500
Close-kin sampling, DNA extraction & sequencing ⁸	\$80,300	\$101,400	\$82,800
Close-kin identification & exchange (POP & HSP) ⁸	\$46,700	\$47,300	\$49,300
Sampling and aging of Indonesian Otoliths	\$55,700	\$57,200	\$58,300
Maturity study	\$55,000	\$0	\$0
Develop methodology for analysis of farm & market data	\$161,900		
Participation of ERSWG Chair in tRFMO WG meetings	\$0	\$0	\$0
SPECIAL PROJECTS	\$246,650	\$104,650	\$73,300
Quality Assurance Review	\$67,100	\$50,000	\$50,000
Performance Review	\$115,800	\$0	\$0
TCN Participation	\$6,900	\$0	\$0
Compliance assistance/AIS Analysis	\$20,000	\$20,000	\$20,000
Database upgrade and on-line data submission/access	\$36,850	\$34,650	\$3,300

EXPENDITURE	DRAFT 2019 BUDGET	Indicative 2020	Indicative 2021
SECRETARIAT COSTS	\$1,127,000	\$1,163,766	\$1,185,985
Secretariat staff costs	\$743,000	\$761,600	\$780,700
Staff assessment levy	\$111,800	\$114,600	\$117,500
Employer social security	\$143,800	\$147,400	\$151,100
Insurance - worker's compensation/ travel/contents	\$14,200	\$14,600	\$15,000
Travel/transport	\$30,700	\$31,500	\$32,300
Translation of meeting reports	\$18,000	\$18,500	\$19,000
Training	\$2,000	\$2,100	\$2,200
Home leave allowance	\$1,700	\$8,815	\$1,785
Other employment expense	\$2,300	\$2,400	\$2,500
Recruitment expenses	\$0	\$0	\$0
Staff liability fund (accumulating)	\$59,500	\$62,251	\$63,900
OFFICE MANAGEMENT COSTS	\$172,200	\$176,300	\$182,400
Office lease and storage	\$70,300	\$72,100	\$74,000
Office costs	\$84,000	\$86,100	\$88,300
Provision for new/replacement assets	\$11,000	\$11,000	\$12,800
Telephone/communications	\$6,900	\$7,100	\$7,300
TOTAL GROSS EXPENDITURE	\$3,370,586	\$3,102,416	\$3,102,384

⁴ For 2018, the EU is the host and has provided a grant to the CCSBT for the catering and venue and equipment hire components of these meetings. The grant income is included in the budget. For 2019, South Africa has indicated that it will directly cover these expenses and hence the cost for this component of these meetings is shown as zero (except for miscellaneous expenses).

⁵ Australia and New Zealand have/will reimburse the cost of the two panel Members that attended this meeting. The expense and associated income have not been included in the budget because attendance of the panel Members was an initiative of AU/NZ, not a decision of the Extended Commission.

⁶ For 2018, New Zealand will be reimbursing certain costs for the consultant as per footnote 2. The expected reimbursement has been included in the budget income.

⁷ CSIRO is providing an "In-kind" co-contribution to this project of \$322,000 in 2018. CSIRO's 2019 contribution is not yet available but is expected to be similar to 2018.

⁸ CSIRO is providing an "In-kind" contribution of \$61,000 for these projects in 2018 and \$54,670 in 2019.