



CCSBT-EC/2010/05

DRAFT REVISED 2020 BUDGET

Purpose

To agree a revised budget for 2020.

Discussion

A draft revised budget for 2020 is provided at **Attachment A**. The revision incorporates actual income and expenditure as at 2 September 2020 together with forecast income and expenditure for the remainder of the year.

With the exception of South Africa, all Members have paid their 2020 contributions to the CCSBT in full. The draft revised budget assumes the following outstanding payments will be made by South Africa prior to CCSBT 27:

- \$154,989 for South Africa's overdue 2020 Membership contribution to the CCSBT; and
- \$5,576 to refund the cost of CDS tags that were delivered to South Africa in November 2019.

Given the above assumptions, the forecast final income and expenditure for 2020 is provided at **Attachment A**.

The variations in income for 2020 from that approved by CCSBT 26 were:

- A refund of \$250,788 for Australian GST¹ provided by the Australian Taxation Office for the period from June 2017 to December 2019;
- Increased returns of \$3,063 from the Staff Assessment Levy²;
- Improved returns on investments of \$1,688; and
- A reduction of \$310,000 in planned withdrawals from accumulated savings³.

Expenditure for 2020 is forecast to total \$2,586,936, which is a 23.6% decrease on the amount of \$3,387,500 approved for 2020. Savings are forecast across six of the seven expenditure areas of the budget. The forecast expenditure for 2020 is about \$9,000 lower than forecast in Circular #2020/072.

The reduced expenditure originates from four main sources, these being:

1. Impacts of the COVID-19 pandemic, including replacement of all physical CCSBT meetings with virtual meetings, an abbreviated tagging cruise for gene tagging; reduced Secretariat travel expenses, and deferred staff home leave.

¹ Good and Services Tax.

² The Staff Assessment Levy appears on both the income and expenditure side of the budget, so it has no net effect.

³ The reduction in withdrawals was possible due to reduced expenditure.

2. Restoring of certain Australian Goods and Services Tax (GST) exemptions to the CCSBT. This results in a 9.1% cost saving in relevant sections of the budget, these being the majority of the Science Program, Office lease and storage, Provision for new/replacement assets and about half of Office costs.
3. Reduced expenditure on trial eCDS development during 2020, due to a combination of the staff/consultant time available for development and the need to obtain feedback from Members before proceeding too far with the development.
4. Deferral of the Maturity study to 2021⁴.

Only one expenditure area of the budget, the “Secretariat costs”, has an overall forecast increase in expenditure, which is a 2.4% increase. The main component of this increase is the 62% increase in the amount required for the staff liability fund⁵. This increase is primarily due to changes in United Nations salaries, particularly an adjustment of the “Post Adjustment Multiplier” for Australia in October 2019 to take account of the most recent UN cost of living survey. This change is outside the control of the Secretariat.

The draft revised budget for 2020 provides a carry forward of \$746,102 from 2020 to 2021 together with preservation of the \$310,000 that had planned to be withdrawn from savings.

The Extended Commission is invited to consider the forecast final income and expenditure in **Attachment A** for the revised budget for 2020.

Prepared by the Secretariat

⁴ This work has been deferred while waiting for ovary histology from a Member and because it will be difficult to read the histology until laboratories open up further after COVID-19 restrictions ease.

⁵ On separation from the CCSBT, the CCSBT Staff Regulations grants each staff Member 4 weeks of pay for each year of service (except the first year) plus a repatriation allowance for foreign staff recruited from overseas. The staff liability fund covers this accumulating liability.

INCOME	2020 APPROVED BUDGET	Forecast Final Income	% Variation
Contributions from Members	\$2,840,163	\$2,840,163	0.0%
Japan	\$813,564	\$813,564	
Australia	\$813,564	\$813,564	
New Zealand	\$231,318	\$231,318	
Korea	\$248,791	\$248,791	
Fishing Entity of Taiwan	\$248,791	\$248,791	
Indonesia	\$221,389	\$221,389	
European Union	\$107,754	\$107,754	
South Africa	\$154,989	\$154,989	
Staff Assessment Levy	\$129,300	\$132,363	2.4%
Carryover from previous year	\$88,037	\$88,037	0.0%
GST Refund (2017 to 2019)	\$0	\$250,788	-
Withdrawal from savings	\$310,000	0	-100.0%
Interest on investments¹	\$20,000	\$21,688	8.4%
TOTAL GROSS INCOME	\$3,387,500	\$3,333,038	-8.4%

¹ Interest on investments does not include interest earned from the staff liability fund (which is estimated to be \$1,094 in 2020).

EXPENDITURE	2020 APPROVED BUDGET	2020 Expenditure to date	Forecast Remaining Expenditure²	Forecast Final Expenditure	% variation
ANNUAL MEETINGS - (EC/CC)	\$370,400	\$25,890	\$29,200	\$55,090	-85.1
Independent chairs	37,000	4,653	13,400	18,053	-51.2
Interpretation costs	56,700	4,068	30,700	34,768	-38.7
Hire of venue & catering	155,700	671	0	671	-99.6
Hire of equipment	65,100	0	0	0	-100.0
Translation/of meeting documents	10,000	0	0	0	-100.0
Secretariat expenses	45,900	16,498	-14,900	1,598	-96.5
EXTENDED SCIENTIFIC COMMITTEE	\$245,500	\$30,898	\$54,300	\$85,198	-65.3
Interpretation costs	39,900	6,743	14,100	20,843	-47.8
Hire of venue & catering	9,800	0	0	0	-100.0
Hire of equipment	45,100	4,256	9,800	14,056	-68.8
Hire of consultants - Chairs and Advisory Panel	114,000	6,455	39,500	45,955	-59.7
Translation of meeting documents	1,000	0	0	0	-100.0
Secretariat expenses	35,700	13,444	-9,100	4,344	-87.8
SUB-COMMITTEE MEETINGS	\$92,800	\$33,622	\$0	\$33,622	-63.8
OMMP Technical Meeting (5 day, intersessional)	92,800	33,622	0	33,622	-63.8
SCIENCE PROGRAM	\$1,059,200	\$313,102	\$555,950	\$869,052	-18.0
Intersessional OM/MP Maintenance & Development	9,300	6,608	2,500	9,108	-2.1
Development of the CPUE series	3,900	6,044	0	6,044	55.0
Tagging program coordination	1,000	0	1,000	1,000	0.0
Long-Term Gene Tagging Project ³	775,500	203,000	455,000	658,000	-15.2
Close-kin sampling, DNA extraction & sequencing ³	109,500	49,750	49,750	99,500	-9.1
Close-kin identification & exchange (POP & HSP) ³	47,800	21,700	21,700	43,400	-9.2
Sampling and aging of Indonesian otoliths	57,200	26,000	26,000	52,000	-9.1
Maturity study	55,000	0	0	0	-100.0
SPECIAL PROJECTS	\$214,700	\$51,810	\$71,970	\$123,780	-42.3
Quality Assurance Review	10,000	0	10,000	10,000	0.0
Ad-Hoc AIS Analysis	20,000	0	10,000	10,000	-50.0
Database upgrade and on-line data submission/access	34,700	26,290	8,410	34,700	0.0
Trial eCDS development	150,000	25,520	43,560	69,080	-53.9
SECRETARIAT COSTS	\$1,245,700	\$824,342	\$451,200	\$1,275,542	2.4
Secretariat staff costs	785,800	523,546	282,800	806,346	2.6
Staff assessment levy	129,300	88,063	44,300	132,363	2.4
Employer social security	188,400	124,523	64,200	188,723	0.2
Insurance -worker's comp/travel/contents	16,000	13,067	3,900	16,967	6.0
Travel/transport	27,600	201	0	201	-99.3
Translation of meeting reports	14,500	3,935	10,000	13,935	-3.9
Training	2,000	0	2,000	2,000	0.0
Home leave allowance	9,500	0	0	0	-100.0
Other employment expenses	3,200	1,607	700	2,307	-27.9
Staff liability fund (accumulating)	69,400	69,400	43,300	112,700	62.4
OFFICE MANAGEMENT COSTS	\$159,200	\$101,052	\$43,600	\$144,652	-9.1
Office lease and storage	73,400	49,450	16,900	66,350	-9.6
Office costs	72,200	47,296	18,700	65,996	-8.6
Provision for new/replacement assets	8,300	2,450	4,700	7,150	-13.9
Telephone/communications	5,300	1,856	3,300	5,156	-2.7
TOTAL GROSS EXPENDITURE	\$3,387,500	\$1,380,716	\$1,206,220	\$2,586,936	-23.6

² Most of these estimates are rounded up to the nearest \$100. Negative amounts are expected refunds of airfares due to COVID-19 related flight cancellations by the airline.

³ CSIRO is providing an in-kind contribution to these projects.