



CCSBT-EC/2210/05

DRAFT REVISED 2022 BUDGET

Purpose

To agree a revised budget for 2022.

Discussion

A draft revised budget for 2022 is provided at **Attachment A**. The revision incorporates actual income and expenditure as of 5 September 2022 together with forecast income and expenditure for the remainder of the year.

With the exception of Korea, all Members have paid their 2022 contributions to the CCSBT in full. The draft revised budget for 2022 assumes that Korea's outstanding payment of \$63,925.94 for its 2022 contribution to the CCSBT will be made during 2022.

Given the above assumption, the forecast final income and expenditure for 2022 is provided at **Attachment A**.

The variations in income for 2022 from that approved by CCSBT 28 were:

- Increased returns of \$15,694 from the Staff Assessment Levy¹.
- Increased returns on investments of \$14,015 due to improved interest rates midway through 2022.
- Reduced withdrawal of savings (from \$43,609 to zero) because reductions in expenditure meant this withdrawal was not required.
- A \$176,931 increase in the carryover of funds from 2021 to 2022 (from \$612,027 to \$788,958). This increase was due to a rollover of funds from the five following projects in 2021²:
 - Market Analysis: Members agreed that any unused funds for the Market Analysis project at the end of 2021 could be carried forward for additional work that may be required in 2022. A total of \$39,200 was carried forward for this purpose, but most of this will not be used.
 - Trial eCDS development. Due mainly to limited availability of developer time, \$28,670 remained unspent at the end of 2021 and was carried forward to 2022. Again, most of this carryover will not be used in 2022.
 - The contractor (CSIRO) for the Close-kin and Indonesian otoliths projects was not able to conduct all the contracted work in 2021 due to COVID-19 restrictions. Most of this work is being conducted in 2022 instead. This has involved carryovers from 2021 to 2022 of \$60,415 for Close-kin sampling, \$22,039 for Close-kin identification and \$26,607 for sampling and aging of Indonesian otoliths.

¹ The Staff Assessment Levy appears on both the income and expenditure side of the budget, so it has no net effect.

² These rolled-over/unspent amounts were reported to Members in the CCSBT's annual Financial Statements (Circular #2022/014, Attachment B, page 17).

The forecast final total expenditure for 2022 is about \$42,000 lower than the amount forecast in the interim draft revised budget provided in Circular #2022/042³.

The total expenditure for 2022 is forecast to be approximately \$3,181,000, which is a ~\$470,000 (12.9%) decrease on the amount of \$3,651,000 approved for 2022. Savings are forecast across all seven expenditure areas of the budget.

The reduced expenditure in 2022 from the approved budget for 2022 occurred for the following main reasons, the most significant of which were a consequence of the COVID-19 pandemic:

1. Replacement of most physical CCSBT meetings with virtual meetings;
2. Reduced costs for the ERSWG and OMMP meetings;
3. Rescheduling most of the OMMP maintenance and development work to 2023;
4. Reduction in the cost of the CPUE series development;
5. Cancelling the CCSBT funding for the Maturity study because CSIRO was able to conduct this work from its own resources;
6. Reduction in the final costs for the Performance Review; and
7. Cancellation of all Secretariat travel.

The minor increases in expenditure for the market analysis and trial eCDS development, and the larger increases for the close-kin projects and work on Indonesian otoliths have no cost implications for the Extended Commission because funding was carried forward from 2021 to 2022 for these projects as explained above in relation to income.

The draft revised budget for 2022 provides a carry forward of \$633,322 from 2022 to 2023.

The Extended Commission is invited to consider the forecast final income and expenditure in **Attachment A** for the revised budget for 2022.

Prepared by the Secretariat

³ Due mainly to: No external translation required for ESC27, CC17 and CCSBT 29 meeting documents; additional savings for the OMMP 12 meeting; completion of most CPUE development work for 2022 (the remaining work, if approved, will be conducted in 2023); and slightly reduced Secretariat costs.

INCOME	2022	Forecast Final	%
	APPROVED BUDGET	Income	Variation
Contributions from Members	\$2,868,564	\$2,868,564	0.0%
Japan	\$821,700	\$821,700	
Australia	\$821,700	\$821,700	
New Zealand	\$233,631	\$233,631	
Korea	\$251,279	\$251,279	
Fishing Entity of Taiwan	\$251,279	\$251,279	
Indonesia	\$223,603	\$223,603	
European Union	\$108,832	\$108,832	
South Africa	\$156,539	\$156,539	
Staff Assessment Levy	\$123,800	\$139,494	12.7%
Carryover from previous year	\$612,027	\$788,958	28.9%
Withdrawal from savings	\$43,609	0	-100.0%
Interest on investments¹	\$3,000	\$17,015	467.2%
TOTAL GROSS INCOME	\$3,651,000	\$3,814,031	4.5%

¹ Interest on investments does not include interest earned from the staff liability fund (which is estimated to be ~\$1,100 in 2022).

EXPENDITURE	2022 APPROVED BUDGET	2022 Expenditure to date	Forecast Remaining Expenditure¹	Forecast Final Expenditure	% variation
ANNUAL MEETINGS - (EC/CC)	\$302,000	\$3,000	\$58,800	\$61,800	-79.5
Independent chairs	37,000	0	25,200	25,200	-31.9
Interpretation costs	66,000	0	32,100	32,100	-51.4
Hire of venue & catering	112,000	0	0	0	-100.0
Hire of equipment	44,000	0	0	0	-100.0
Translation/of meeting documents	10,000	0	0	0	-100.0
Secretariat expenses	33,000	3,000	1,500	4,500	-86.4
EXTENDED SCIENTIFIC COMMITTEE	\$250,000	\$741	\$83,700	\$84,441	-66.2
Interpretation costs	58,000	574	28,900	29,474	-49.2
Hire of venue & catering	41,000	0	0	0	-100.0
Hire of equipment	33,000	0	0	0	-100.0
Hire of consultants - Chairs and Advisory Panel	99,000	0	52,600	52,600	-46.9
Translation of meeting documents	1,000	0	0	0	-100.0
Secretariat expenses	18,000	167	2,200	2,367	-86.9
SUB-COMMITTEE MEETINGS	\$174,400	\$124,551	\$5,800	\$130,351	-25.3
Ecologically Related Species WG Meeting	33,400	25,089	0	25,089	-24.9
OMMP Technical Meeting (5 day, intersessional)	114,800	99,462	500	99,962	-12.9
Technical CC WG Meeting (1 day, prior to CC)	26,200	0	5,300	5,300	-79.8
SCIENCE PROGRAM	\$1,076,400	\$506,502	\$565,063	\$1,071,565	-0.4
Intersessional OM/MP Maintenance & Development	20,600	0	0	0	-100.0
Analysis of unaccounted mortality	10,000	12,799	0	12,799	28.0
Development of the CPUE series	46,900	23,000	3,000	26,000	-44.6
Scientific Research Planning Workshops	3,300	1,000	2,300	3,300	0.0
Tagging program coordination	1,000	0	1,000	1,000	0.0
Long-Term Gene Tagging Project ²	720,000	360,000	360,000	720,000	0.0
Close-kin sampling, DNA extraction & sequencing ²	113,900	56,902	107,317	164,219	44.2
Close-kin identification & exchange (POP & HSP) ²	50,900	25,434	47,473	72,907	43.2
Sampling and aging of Indonesian otoliths	54,800	27,367	43,973	71,340	30.2
Maturity study	55,000	0	0	0	-100.0
SPECIAL PROJECTS	\$203,600	\$126,071	\$66,400	\$192,471	-5.5
Market Analysis	57,200	47,679	9,900	57,579	0.7
Performance Review	55,700	36,589	5,000	41,589	-25.3
Database upgrade and on-line data submission/access	5,000	5,003	0	5,003	0.1
Trial eCDS development	50,000	36,800	15,800	52,600	5.2
Website Redevelopment in Drupal 10	35,700	0	35,700	35,700	0.0
SECRETARIAT COSTS	\$1,493,400	\$1,001,766	\$490,679	\$1,492,445	-0.1
Secretariat staff costs	830,600	584,887	267,700	852,587	2.6
Staff assessment levy	123,800	96,094	43,400	139,494	12.7
Employer social security	212,500	136,993	62,700	199,693	-6.0
Insurance -worker's comp/travel/contents	16,900	12,490	3,400	15,890	-6.0
Travel/transport	20,200	0	1,700	1,700	-91.6
Translation of meeting reports	16,000	0	16,000	16,000	0.0
Training	2,000	0	2,000	2,000	0.0
Home leave allowance	13,400	12,249	1,100	13,349	-0.4
Other employment expenses	3,200	887	2,200	3,087	-3.5
Recruitment expenses	144,800	48,166	90,479	138,645	-4.3
Staff liability fund (accumulating)	110,000	110,000	0	110,000	0.0

OFFICE MANAGEMENT COSTS	\$151,200	\$102,536	\$45,100	\$147,636	-2.4
Office lease and storage	68,400	51,100	16,600	67,700	-1.0
Office costs	66,400	46,312	17,900	64,212	-3.3
Provision for new/replacement assets	9,400	2,100	6,900	9,000	-4.3
Telephone/communications	7,000	3,024	3,700	6,724	-3.9
TOTAL GROSS EXPENDITURE	\$3,651,000	\$1,865,167	\$1,315,542	\$3,180,709	-12.9

¹ Most of these estimates are rounded up to the nearest \$100.

² CSIRO is providing an in-kind contribution to these projects.