Second Meeting of the Compliance Committee Working Group
14-16 May 2013
Canberra, Australia
Provisional Agenda

1. Opening of meeting

   1.1. Welcome

   1.2. Adoption of Agenda

   1.3. Meeting Arrangements

2. Development of Minimum Performance Requirements for the Catch Documentation System (CDS)

   The Seventh meeting of the Compliance Committee (CC7) discussed options for development of the CDS minimum performance requirements and agreed that, due to the complex nature of the task, the minimum performance requirements should be discussed intersessionally at this small working group meeting. CC7 further specified that the consultant's original specifications of the minimum performance requirements for the CDS would be used as a starting point.

   The Secretariat will circulate the consultant's original specifications of the CDS minimum performance requirements well in advance of the meeting, together with some suggested changes from the Chair and Secretariat.

3. Progress report on the e-CDS

   CC7 requested that the Secretariat explore the costs and benefits of a web-based e-CDS system. It was further recommended that an initial progress report from the Secretariat be made as part of this meeting.

   The Secretariat is currently developing its "concept" for a web-based e-CDS. This includes the objectives of the e-CDS, an outline of how the system would operate, what changes would be required to current CDS practices and an implementation time-frame, including trials. The concept will be circulated as a short paper for Members' consideration in early 2013. If time allows, the Secretariat will take comments on the paper and prepare a revised version for consideration at the meeting. No estimation of costs will be conducted prior to the meeting. Consideration of costs is not practical until we have a common understanding of how the CCSBT e-CDS should operate. The intention of the "concept" paper is as a starting point for discussions to help develop a common understanding so that further work (including costings) can be conducted prior to CC8.

4. Update on the Quality Assurance Review (QAR)

   This item was added to the agenda by Australia in order to receive an update on the QAR process, and progress of the contractor. The Secretariat will provide an update.

5. Regional/Scientific Observer Program

   This item was added to the agenda by Australia in order to "kick-start" the Extended Commission's discussions on an observer program (if time permits) and to allow Members to outline their objectives and requirements in relation to a CCSBT observer program.

6. Other business

7. Conclusion

   7.1. Adoption of meeting report

   7.2. Close of meeting